

REGISTRATION 2010-2011

Dear Parent,

We'd love to see you and your child(ren) participating in education programs at the JCA. Enclosed is the information to register for the coming school year. We have sadly said goodbye to Rabbi Bauer and we are looking forward to welcoming our new Rabbi and a variety of Family Education programming as our long-range planning process unfolds. As approved by the JCA Board and annual meetings in 2008, the Education Committee is working on priorities that are set for the next five years. We based our decisions on our research, survey responses from school households, and discussion with staff and committees. Enclosed is a brief description of next year's programs. Each year we send home detailed and up-to-date information with our admit packet in early September, but to review last year's parent handbook and school calendar, check out our website: www.j-c-a.org. We will have ongoing reflection throughout the upcoming years. Briefly, the highlights include:

- If you have children, ages 4-6, Shalom Sunday will be continuing on Sunday mornings each month, and we have Family Education, support, and outreach to families with children 6 years old and younger.
- We are continuing with the same sessions and time frames for grades 1-7. We have sufficient space to accommodate our current enrollment. We will have Family Education for Shabbat programming.
- Our Teen Programs have separate enrollment materials. If you would like them but did not receive them, contact edassist@j-c-a.org. Teen programming has both Jewish study and social components.
- Education at the JCA is a community effort. We ask each household to volunteer to help in some way; please submit the Education Volunteer Form and use this opportunity to meet people, build community, and help our congregation of learners.
- Our school will be financially and socially stronger with 10-15 students in each grade. Encourage your friends and acquaintances to come to JCA School or Teen Programs.
- The Education and School Committees have been working with the Director of Life Long Learning and the Rabbi Sabbatical Task Force to ensure coverage for education programs over the last year as both Rabbi Bauer and I were gone. Rabbi Ben Weiner will begin as our new Rabbi in August.

PLEASE send in your registration as soon as possible so we can plan accordingly with teacher hiring, supply ordering and space allocation.

- Notice that we offer an early bird discount if completed registration is submitted by July 1 or within a month of becoming a JCA member.

I look forward to seeing you and your children in the coming school year. I will return in early July, and I will be in the office on Tuesday, Wednesday and Thursday throughout the summer. If you need immediate assistance, contact Eric, the Education Assistant, at edassist@j-c-a.org.

B'Shalom,

Jody Rosenbloom, Director of Life Long Learning

Welcome to JCA School

**Please return these completed forms to the JCA office by
August 31, 2010 (or ASAP) along with your check for 50% of the total tuition.**

Questions? Please contact Eric Delisle, Education Assistant at 413-256-0160 x209 or edassist@j-c-a.org

PARENT/GUARDIAN INFORMATION

Parent/Guardian 1

Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Email: _____

Parent/Guardian 2

Name: _____

Address (if different from Parent/Guardian 1)*: _____

*Check box if both households should receive mailings

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Email: _____

STUDENT INFORMATION

1) Child's Name: _____ **Secular School:** _____

Child's Hebrew Name: _____ **Date of Birth:** _____ **Grade:** _____

2) Child's Name: _____ **Secular School:** _____

Child's Hebrew Name: _____ **Date of Birth:** _____ **Grade:** _____

3) Child's Name: _____ **Secular School:** _____

Child's Hebrew Name: _____ **Date of Birth:** _____ **Grade:** _____

4) Child's Name: _____ **Secular School:** _____

Child's Hebrew Name: _____ **Date of Birth:** _____ **Grade:** _____

GRANDPARENT INFORMATION (see cover letter)

Name(s): _____
Address: _____

Name(s): _____
Address: _____

MEETING STUDENT NEEDS

In order to help us plan for your child's experience in JCA School, please provide information regarding household and/or learning style situations that would affect your child's participation. In our experience, the following situations are often relevant: parent job change, recent move to a new home or community, student or family member illness, new sibling, death of a family member, divorce and/or custodial arrangements, environmental needs, and/or secular school dynamics.

*If your child specifically has an IEP or an accommodation plan at school, we ask that you provide us with a copy of the relevant information.

1. Child's Name: _____
Information _____

2. Child's Name: _____
Information _____

3. Child's Name: _____
Information _____

POLICIES FOR TUITION AND FEES:

1. All tuition and membership dues from the prior year must be paid in full, and the current year Dues Form with payment (as per your family's plan) must have been received, before registration can occur. 50% of total tuition (as indicated on the JCA Household Tuition Invoice: p. 3) is due by August 31, 2010. Payment for the remaining tuition and fees is due by December 15, 2010.
2. We refund all but \$150 in the case of withdrawal (e.g., move, we cannot meet a child's needs) within the 1st month of the beginning of school. **THERE IS NO REFUND AFTER YOUR CHILD'S FIRST MONTH OF SCHOOL.**
3. We pro-rate a reduction in tuition in the case of "late" enrollment for NEW members after October 30 as per the Treasurer's schedule.
4. Additional tutorial fees for students receiving extra assistance will be charged. Families will be contacted should this apply to their children.
5. JCA dues renewal information must be submitted in January 2011 to maintain membership and finish the school year.
6. If any of the financial terms pose a hardship at this time, please contact the Educational Assistant for a Scholarship Request Form at 413-256-0160x209 or edassist@j-c-a.org. The JCA has a limited amount of funds available for students in the JCA School. If you wish to apply for a scholarship, please turn your registration forms in ASAP. Scholarships are awarded on a rolling basis. Scholarship funds will be extremely limited for registrations turned in later than SEPTEMBER 1st.
7. All financial arrangements must be settled by August 31, 2010 of school or within 30 days of enrollment for new members/students.

MEDICAL RELEASE /MEDICAL INSURANCE INFORMATION

Due August 31, 2010

This permission is given with the understanding that the school will, if possible, attempt to reach me prior to any action. In the event of an emergency requiring medical attention, I authorize a representative of THE JEWISH COMMUNITY OF AMHERST SCHOOL (JCA) permission to administer first aid on site, and authorize emergency transport of my child(ren) for medical treatment to the nearest medical care facility and to secure for my child(ren) the necessary treatment or first aid in the event I cannot be reached. I give permission for my child to be evaluated, diagnosed, treated, and/or given medication in accordance with the standard medical practice by licensed medical personnel. I relieve (JCA) of all responsibility and consequences that may arise as a result of this treatment. I will not hold the JCA liable in the event of injury. Further, I agree to accept any and all financial responsibility as a result of scheduling medical treatment.

1. Child's Name: _____ Birthdate: _____
Information: *List allergies, pertinent medical information and any current medications/medical conditions for which this child is being treated:*

2. Child's Name: _____ Birthdate: _____
Information: *List allergies, pertinent medical information and any current medications/medical conditions for which this child is being treated:*

3. Child's Name: _____ Birthdate: _____
Information: *List allergies, pertinent medical information and any current medications/medical conditions for which this child is being treated:*

HOME PHONE: _____ EMERGENCY PHONE NUMBER: _____

FAMILY PHYSICIAN'S NAME: _____ PHONE: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

INSURANCE COMPANY: _____

POLICY HOLDER: _____ POLICY NO.: _____

PARENT SIGNATURE: _____ DATE: _____

EMERGENCY CONTACT INFORMATION

List 3 people as backup in case of an emergency, illness, or transportation issue during the times while your child(ren) are attending JCA school.

			Available	
			Sun	Wed
Name: _____	Relationship: _____	Phone: _____	<input type="checkbox"/>	<input type="checkbox"/>
Name: _____	Relationship: _____	Phone: _____	<input type="checkbox"/>	<input type="checkbox"/>
Name: _____	Relationship: _____	Phone: _____	<input type="checkbox"/>	<input type="checkbox"/>

FOR PARENTS OF 3rd -7th GRADERS

For 3rd-7th graders, snack is an important feature of Wednesday afternoons at JCA School. It provides a short break and time to socialize with peers. We request that 3rd-7th grade households contribute by either bringing snack on one Wednesday during the year or making a contribution to the snack fund. The amount of snack needed will depend on enrollment, but last year two bags of chips/crackers and 2 liters of juice was sufficient.

Here is my contribution of \$20 to the snack fund (check is attached)

OR

I will provide snack (The Education Assistant will contact you to confirm a date, and you will receive a reminder email a week in advance)

PHOTO RELEASE FOR CHILDREN UNDER 18 YEARS OF AGE

YES, I hereby grant the JEWISH COMMUNITY OF AMHERST, Amherst, MA, and its employees, the right to photograph my dependent and use the photo and or other digital reproduction of him/her or other reproduction of his/her physical likeness for publication purposes, whether electronic, print, digital or electronic publishing without further consideration, and I acknowledge the JEWISH COMMUNITY OF AMHERST's right to crop or treat the photograph at its discretion. I also acknowledge the JEWISH COMMUNITY OF AMHERST may choose not to use the photo at this time, but may do so at its own discretion at a later date.

NO, The JEWISH COMMUNITY OF AMHERST may not use photographs of my child(ren).

EDUCATIONAL FIELD TRIP WAIVER

YES, My child(ren) has/have permission to go on educational field trips sponsored by THE JEWISH COMMUNITY OF AMHERST SCHOOL, Amherst, MA. I understand that they will travel by bus or private car and will be accompanied by staff and parents. I release THE JEWISH COMMUNITY OF AMHERST SCHOOL from all responsibility for injury during supervised activities.

NO, my child(ren) may not attend JEWISH COMMUNITY OF AMHERST SCHOOL field trips.

Signature of Parent or Guardian: _____

NOTE: THE JEWISH COMMUNITY OF AMHERST SCHOOL staff will inform you of upcoming field trips.

EDUCATION PROGRAMS VOLUNTEER FORM

We ask that all households have at least one parent volunteer to do something to support their child's Jewish education at the JCA.

VOLUNTEER

Name(s): _____ Preferred method of contact:
Best times to reach us: _____ Phone Email

Check which of the following you are interested in:

1. Big Picture

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- _____ **Join the Education Committee:** Overview of programs spanning all ages, review concerns, develop budget, policy and procedure as needed. (Meets monthly for 2 hours)
 - ___ **Help with grant development/writing**
 - ___ **Teen Parent Representative**
 - ___ **Community/Family Education Liaison**
 - _____ **Adult Education – Help develop programming - *contact David Rabinowitz***
 - _____ **Represent households with pre-school age children**
 - _____ **School Committee:** Focus on JCA School programming, fundraisers and policies (Meets monthly up to 2 hours)

2. Community Building

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- _____ **Be a JCA School grade level parent coordinator:** Set up grade level communication. Be a point person for grade level activities.
 - _____ **Help design and implement community service projects for children:** Do you know of community organizations locally and nationally that need help? Build the connection for our teachers and students.
 - _____ **Help lead a prayer or song during Learner's Minyan on Sunday morning.**
 - _____ **Help with special Family Shabbat programming on 4 designated Saturdays (9am-1pm) this coming year.**

3. Specific

-
- _____ **Be a contact person for new school families.**
 - _____ **Help with the Purim Carnival**
 - _____ **Talk to a class about your trip to Israel.**
 - _____ **Help ensure safety with parking lot duty in the winter months (Wed 5:20-5:40p.m.)**
 - _____ **Snack coordinator or set-up for Wednesdays (4:30-4:45).**
 - _____ **Fundraiser: Count Box Tops for Education**
 - _____ **Fundraiser: Help with Dean's Beans sales/distribution on one Friday and one Sunday morning each month.**

4. Other

_____ **Do you have a talent or interest to share that we have not mentioned? Please describe:**

Thanks. A member of the Education Department staff or Education Committee will be contacting you.

